



Government Contractor Account Application

Fax: (262) 681-3722
Phone: (262) 681-3753

Company:
Owner Contact:
Accounts Payable Contact:
Website:
GSA #:
Notes: Pleas list any special considerations such as veteran owned...

Mailing Address:
City: State: Zip: Country:
Shipping Address:
City: State: Zip: Country:
Phone: Fax:
Business Type (circle one): Sole Proprietorship Partnership LLC S Corporation C Corporation
EIN # or SSI #: Resale Certificate#:
Credit Amount Requested: \$

Credit References

- 1. Company:
a. Phone: Contact:
2. Company:
a. Phone: Contact:

STATEMENT OF POLICIES AND PROCEDURES

I approve the release of information requested on our company by RPS Corporation.
1. Client shall remit full payment for each order no later than forty-five (45) days after the respective invoice date, and no shipment will be made on credit where any amount owed for previous orders is not fully paid when due.
2. All orders will be FOB Company's warehouse, with risk of loss, to be Client's thereafter.
3. If any order exceeds current Company supplies, the Company will notify Client by telephone, fax or e mail, that the order is on "back order."
4. The Company will ship Products by commercial carrier chosen by Client, at Client's expense.
5. In the event Client claims that Products are defective in any way or not complete (parts or options missing from a shipment), Client must notify the Company in writing; by facsimile or e mail as soon as possible but in any event within ten (10) calendar days of receipt of such Products.
6. Except as set forth in Paragraph 5, Company will not accept any returned goods for credit unless: (a) Client has first obtained Company's authorization in writing to return such goods, (b) inspection discloses to the satisfaction of Company that the goods are new and in saleable condition, and (c) Client prepays the freight to Company's designated facility (d) subject to restocking fee at Company's discretion.